

Guide for Contributors

The aim of the Medilectures' production team is to help you provide students, postgraduates, or medical professionals with the essential medical information they require in an informative, engaging format.

Throughout the project you will work hand-in-hand with a professional broadcast journalist using the latest production equipment and techniques. The reporter will help you create the 'definitive lecture' in your subject which will be streamed and hosted over the internet.

We will help you get the best out of your material, but we will need help in the preparation stages.

Each Medilecture comprises some of the elements below:



Audio Interview

Each Medilecture is based on a one-to-one BBC styled radio interview between you and the reporter. He will record the interview with you either at your place of work, or anywhere else if you prefer. You are free to repeat yourself, make mistakes and change your thoughts as you go along! The full interview (1 - 1 ½ hours) will be digitally edited into clearly labelled, bite-sized tracks.



Video Interview

Think carefully about elements of the topic that you think would work better on film. Video examples can highlight tricky-to visualise concepts. Filming usually takes place in hospital on the same day as the audio interview and often by the same journalist.



PowerPoint Slides Photographs Diagrams & Annotations

Do not regurgitate past lecture notes! References to diagrams and photographs should be made throughout the audio lecture - use as many as you wish. Try to use less text and more visual aids.



Test Section

Self-assessment is an essential element of each lecture. Through a series of on-line questions users can test themselves on how well they have

understood the material. Individual questions can be posed throughout the lecture, or a stand-alone test can follow the presentation. We need to obtain the questions and answers from you together with additional feedback that can be provided if the user has answered a question incorrectly. Familiarise yourself with the types of question formats available. Our journalist will take you through these.



Print & Follow Sheet

Incorporated in each Medilecture is a downloadable handout which can be printed off and used to follow the presentation.



Attachments

If you wish to direct users to other learning material you can attach a range of files to our presentations.



Links & Bibliography

You'll need to think about recommended reading material as well as links to websites.